

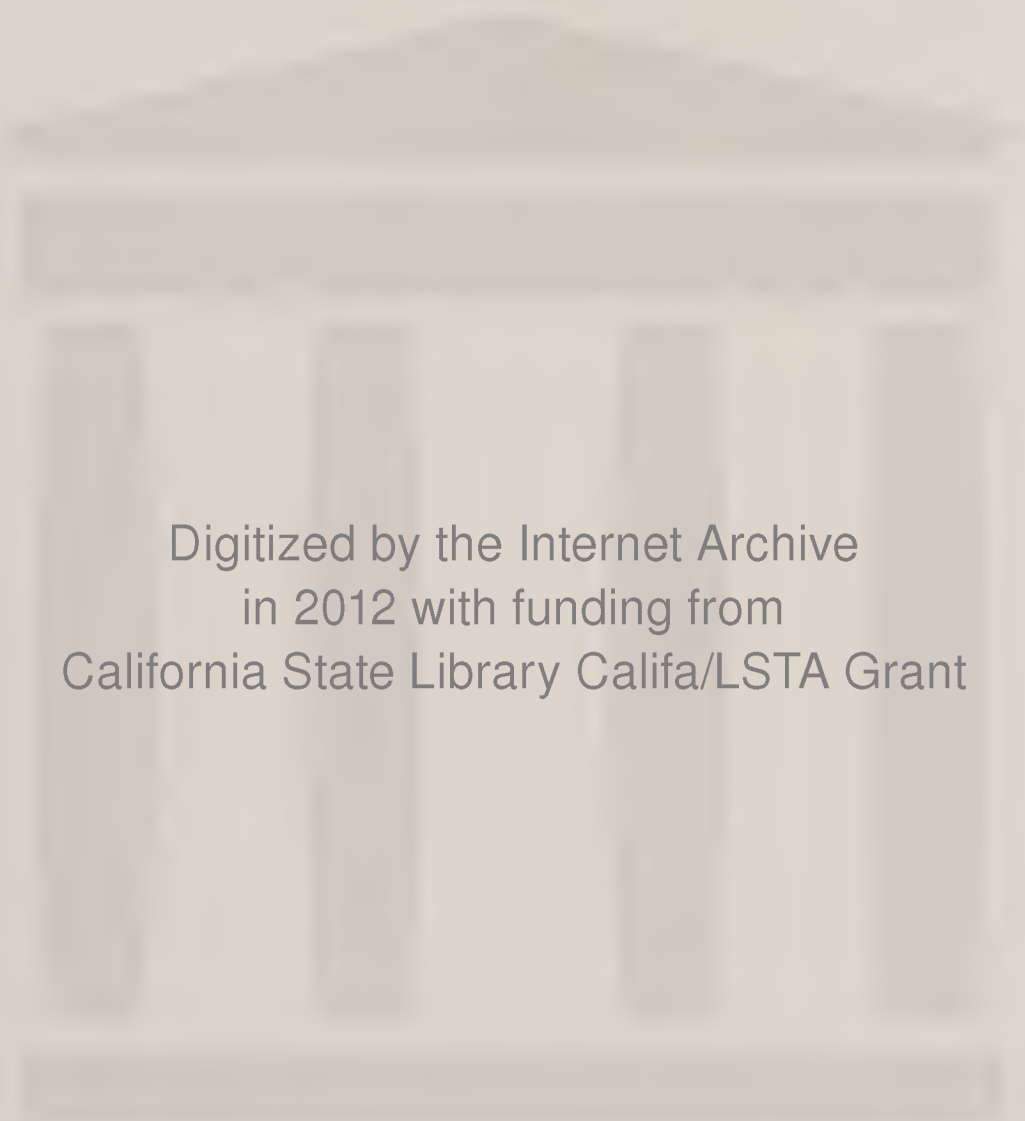


THE ORGANIZATIONAL STRUCTURE OF THE
SAN FRANCISCO POLICE DEPARTMENT AND
THE SCOPE OF ITS RESPONSIBILITY

[1952]

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REFERENCE BOOK

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THE ORGANIZATIONAL STRUCTURE OF THE
SAN FRANCISCO POLICE DEPARTMENT AND
THE SCOPE OF ITS RESPONSIBILITY.

Under the provisions of Section 25 of the City Charter, the Mayor is the Chief Executive Officer of the City and County and is responsible for the administration of all laws relating to the Municipality. His administration is accomplished through the judicious direction of many City Departments and the competent integration of numerous public services. Among the major services is the Police Department.

The Police Department performs an almost endless variety of public services but generally speaking all can be found to fit into one or more of the following basic functions:-

- a. Prevention of crime;
- b. Suppression of criminal activity;
- c. Apprehension of criminals;
- d. Preservation of the Peace;
- e. Regulation of conduct (non-criminal);
- f. Protection of life and property;
- g. Traffic regulation and control.

These objectives cover a broad scope; the operational methods employed to accomplish these purposes are equally as broad.

The Chief of Police, the executive officer of the Department, is appointed by the Police Commission. In turn, the Chief, subject to the approval of the Police Commission appoints the officers who head the various divisions of the Police Department.

First, I have an administrative assistant to aid me in the administration of the Department. This officer is the Deputy Chief of Police...Bernard McDonald.

The Chief of Inspectors is James English. Chief English is in charge of the Bureau of Inspectors which is one of the major line divisions of the Department. This division is charged with the investigation and clearance of all serious crimes. Chief English has under his direct command two hundred and one members. His division is organized into a number of details each of which specializes in the investigation of a particular type or category of criminal activity. He is also charged with the direction of the police laboratory and the Bureau of Identification.

Personnel assigned:

Supervisory.....	15
Inspectors.....	105
Ass't. Insp.....	19
Patrolmen.....	40
Civilians.....	22
	<u>201</u>

Specialty Details:

Auto Theft
Boosting
Bunco
Burglary (Hotel)
Check & Bank
General Work
Homicide
Missing Persons
Pawn Shop
Robbery
Sex Crimes

Crime Laboratory

Bureau of Identification

Our Director of Traffic is Jack Eker. Director Eker heads a division that has four field service units and maintains administrative, planning, engineering and research sections. The field groups specialize in certain traffic functions and coordinate their activity to assure the maximum safety to the people of San Francisco while using the public streets. One unit is charged with intersection traffic control, one unit is charged with parking control (3-wheel M/C), another unit is charged with the enforcement of moving traffic violations (solo M/C) while the fourth unit investigates motor vehicle accidents. Among the supplementary functions carried on by the administrative section are such activities as the Traffic Education, Junior Traffic Control, etc..

Personnel Assigned:

Foot Traffic (intersection control)....	81
Solo M/C (Enforcement).....	52
Parking Control (3-Wheel M/C).....	68
Accident Investigation.....	81
	<u>282</u>

Activity (1951)

Accidents investigated...Traffic....	18,066	
Non-Traffic...	<u>159</u>	18,225
Persons Killed.....Traffic...	83	
Non-Traffic...	<u>3</u>	86
Persons Injured.....Traffic...	5,859	
Non-Traffic...	<u>44</u>	5,903
Citations and Bookings..Moving Violations...	85,226	
Non-Moving Violations...	<u>602,069</u>	692,846
Traffic Safety Checks (32 Conducted)		
Total Vehicles inspected.....		47,289

Many of the administrative tasks that are essential to the routine operation of the Police Department come under the direction of the Department Secretary. This member is responsible for the proper operation of such diverse units as the General Office, Bureau of Permits, the Accounting Bureau, the Police Arsenal and Range, the City Prison, the Supply Section and the Property Clerk.

The Department Secretary, Captain Michael Fitzpatrick, has under his direct supervision 123 members of the Department.

Among the services performed were:- (1951)

Permit Bureau:

Investigation and issuance of approximately 2000 permits

General Office:

Receipt, registration and distribution of 30,853 letters.

Answer by letter of over 32,947 inquiries

City Prison:

Prisoners processed through the City Prison

Male.....	59,671
Female.....	<u>6,831</u>
Total....	66,502

Property Clerk:

Properties handled (minimum valuation)

Total approximate value of property	
restored to owners....(evidence)...	\$ 28,613.42
Property identification.....	<u>118,854.94</u>
	\$147,468.36

Police Range:

A total of 3,473 members qualifying during the year 1951

The Patrol Force comprises the largest and needless to say the most important line division in the department. Uniformed officers are on patrol in all areas of the city twenty-four hours of the day. They represent the basic unit of police service. The patrol force is composed of 964 members distributed among nine districts or geographic areas. The Supervising Captain of Districts is the key officer of this branch of the service. It is he who supervises general patrol operations, inspects district installations and in many other ways assists the Chief of Police in bringing police service to the people.

Distribution of the patrol forces

<u>District</u>	<u>Members assigned</u>	<u>Distribution by rank</u>	
"A"	136		
"B"	109		
"C"	88	9	Captains
"D"	116	28	Lieutenants
"E"	151	137	Sergeants
"F"	91	<u>790</u>	Patrolmen
"G"	89	964	
"H"	93		
"I"	<u>91</u>		
	964		

In 1951 - 34,768 manhours were devoted to duty at school crossings - this represents a gross of 4,346 man days of patrol time.

...and the ...

[illegible]

1900 1901 1902 1903 1904 1905 1906 1907 1908 1909 1910 1911 1912 1913 1914 1915 1916 1917 1918 1919 1920 1921 1922 1923 1924 1925 1926 1927 1928 1929 1930 1931 1932 1933 1934 1935 1936 1937 1938 1939 1940 1941 1942 1943 1944 1945 1946 1947 1948 1949 1950 1951 1952 1953 1954 1955 1956 1957 1958 1959 1960 1961 1962 1963 1964 1965 1966 1967 1968 1969 1970 1971 1972 1973 1974 1975 1976 1977 1978 1979 1980 1981 1982 1983 1984 1985 1986 1987 1988 1989 1990 1991 1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022 2023 2024 2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046 2047 2048 2049 2050 2051 2052 2053 2054 2055 2056 2057 2058 2059 2060 2061 2062 2063 2064 2065 2066 2067 2068 2069 2070 2071 2072 2073 2074 2075 2076 2077 2078 2079 2080 2081 2082 2083 2084 2085 2086 2087 2088 2089 2090 2091 2092 2093 2094 2095 2096 2097 2098 2099 2100 2101 2102 2103 2104 2105 2106 2107 2108 2109 2110 2111 2112 2113 2114 2115 2116 2117 2118 2119 2120 2121 2122 2123 2124 2125 2126 2127 2128 2129 2130 2131 2132 2133 2134 2135 2136 2137 2138 2139 2140 2141 2142 2143 2144 2145 2146 2147 2148 2149 2150 2151 2152 2153 2154 2155 2156 2157 2158 2159 2160 2161 2162 2163 2164 2165 2166 2167 2168 2169 2170 2171 2172 2173 2174 2175 2176 2177 2178 2179 2180 2181 2182 2183 2184 2185 2186 2187 2188 2189 2190 2191 2192 2193 2194 2195 2196 2197 2198 2199 2200 2201 2202 2203 2204 2205 2206 2207 2208 2209 2210 2211 2212 2213 2214 2215 2216 2217 2218 2219 2220 2221 2222 2223 2224 2225 2226 2227 2228 2229 2230 2231 2232 2233 2234 2235 2236 2237 2238 2239 2240 2241 2242 2243 2244 2245 2246 2247 2248 2249 2250 2251 2252 2253 2254 2255 2256 2257 2258 2259 2260 2261 2262 2263 2264 2265 2266 2267 2268 2269 2270 2271 2272 2273 2274 2275 2276 2277 2278 2279 2280 2281 2282 2283 2284 2285 2286 2287 2288 2289 2290 2291 2292 2293 2294 2295 2296 2297 2298 2299 2300 2301 2302 2303 2304 2305 2306 2307 2308 2309 2310 2311 2312 2313 2314 2315 2316 2317 2318 2319 2320 2321 2322 2323 2324 2325 2326 2327 2328 2329 2330 2331 2332 2333 2334 2335 2336 2337 2338 2339 2340 2341 2342 2343 2344 2345 2346 2347 2348 2349 2350 2351 2352 2353 2354 2355 2356 2357 2358 2359 2360 2361 2362 2363 2364 2365 2366 2367 2368 2369 2370 2371 2372 2373 2374 2375 2376 2377 2378 2379 2380 2381 2382 2383 2384 2385 2386 2387 2388 2389 2390 2391 2392 2393 2394 2395 2396 2397 2398 2399 2400 2401 2402 2403 2404 2405 2406 2407 2408 2409 2410 2411 2412 2413 2414 2415 2416 2417 2418 2419 2420 2421 2422 2423 2424 2425 2426 2427 2428 2429 2430 2431 2432 2433 2434 2435 2436 2437 2438 2439 2440 2441 2442 2443 2444 2445 2446 2447 2448 2449 2450 2451 2452 2453 2454 2455 2456 2457 2458 2459 2460 2461 2462 2463 2464 2465 2466 2467 2468 2469 2470 2471 2472 2473 2474 2475 2476 2477 2478 2479 2480 2481 2482 2483 2484 2485 2486 2487 2488 2489 2490 2491 2492 2493 2494 2495 2496 2497 2498 2499 2500 2501 2502 2503 2504 2505 2506 2507 2508 2509 2510 2511 2512 2513 2514 2515 2516 2517 2518 2519 2520 2521 2522 2523 2524 2525 2526 2527 2528 2529 2530 2531 2532 2533 2534 2535 2536 2537 2538 2539 2540 2541 2542 2543 2544 2545 2546 2547 2548 2549 2550 2551 2552 2553 2554 2555 2556 2557 2558 2559 2560 2561 2562 2563 2564 2565 2566 2567 2568 2569 2570 2571 2572 2573 2574 2575 2576 2577 2578 2579 2580 2581 2582 2583 2584 2585 2586 2587 2588 2589 2590 2591 2592 2593 2594 2595 2596 2597 2598 2599 2600 2601 2602 2603 2604 2605 2606 2607 2608 2609 2610 2611 2612 2613 2614 2615 2616 2617 2618 2619 2620 2621 2622 2623 2624 2625 2626 2627 2628 2629 2630 2631 2632 2633 2634 2635 2636 2637 2638 2639 2640 2641 2642 2643 2644 2645 2646 2647 2648 2649 2650 2651 2652 2653 2654 2655 2656 2657 2658 2659 2660 2661 2662 2663 2664 2665 2666 2667 2668 2669 2670 2671 2672 2673 2674 2675 2676 2677 2678 2679 2680 2681 2682 2683 2684 2685 2686 2687 2688 2689 2690 2691 2692 2693 2694 2695 2696 2697 2698 2699 2700 2701 2702 2703 2704 2705 2706 2707 2708 2709 2710 2711 2712 2713 2714 2715 2716 2717 2718

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1. *Chlorophyll *a** and *Chlorophyll *b** were determined by the method of Arar and Collins (1971).

S.F.P.D.

Our Director of Personnel is Captain John A. Engler. He has the important tasks of training personnel, maintaining personnel records and conducting personnel investigations. The adequacy by which the personnel function is being carried out is evidenced by the quality of current police service and by its very nature sets the pattern of future police service.

Director of Personnel John Engler has a small staff of nine members to assist him in the conduct of the Personnel Office and the routine operation of the Police Academy. When classes are in session the Director draws upon the knowledge of experienced officers for specific instruction as needed.

During the last year 43 new recruits were received and trained at the Police Academy. The recruit training course covers nine weeks. In addition several special courses were conducted to provide the specific needs of members selected for specific assignments, i.e., accident investigation, bomb reconnaissance, supervisory personnel, etc. An extensive in-service school was also conducted to provide a general refresher course including instruction in civil defense duty.

Over 208 hours were devoted to Police Reserve training in the evenings by the Academy staff.

S.F.P.D.

Today the police administrator must lean heavily upon his available department records. Director of Criminal Information, George Hippely, has performed a notable service by his judicious supervision of the records operations. He has had to perform his task with a limited personnel and an even more limited working-space. Director Hippely is in charge of the Records Room, the Statistical Bureau, the Bureau of Communications (including the telephone unit) and the Warrant Office. In all he has 40 members under his direct command.

Some appreciation of the magnitude of the service performed by this division can be gleaned from the following statistics:-

Year 1951

Radio calls transmitted to field units.....	187,388
Radio calls sent for other agencies.....	9,335
Radio messages received from patrol cars....	237,452
Teletype messages sent.....	23,109
Teletype messages received.....	69,517
Burglar and holdup alarms received and answered.....	1,471
Warrants received and processed.....	23,605
Police Reports received and processed for Part "I" Offenses.....	21,517

Next in importance is the Bureau of Special Services or as it is sometimes called the VICE division. This unit is under the command of Captain Otto Mayer and is charged with the investigation and control of commercialized vice (Prostitution, Gambling and Narcotics). These criminal activities require rather extensive investigation, resort to under-cover agents and the availability of funds by which illegal drugs, etc. can be obtained to secure evidence necessary for the proper issuances of a criminal complaint.

The Bureau of Special Services works in close harmony with the various State and Federal agencies who are also charged with control of vice conditions.

Last year, Mayor Robinson provided for the establishment of a fund for the use of investigators in the field of narcotic control and this step has been of immeasurable assistance to the department.

The Personnel of the Bureau of Special Services are presently assigned to duty as follows:

Supervision.....	2
Prostitution.....	7
Gambling.....	6
Narcotics.....	8

Total	<u>23</u>
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1874-1875

1876-1877

1878-1879

1880-1881

1882-1883

1884-1885

1886-1887

1888-1889

1890-1891

1892-1893

1894-1895

1896-1897

1898-1899

1900-1901

1902-1903

1904-1905

1906-1907

1908-1909

1910-1911

1912-1913

1914-1915

1916-1917

1918-1919

1920-1921

9.

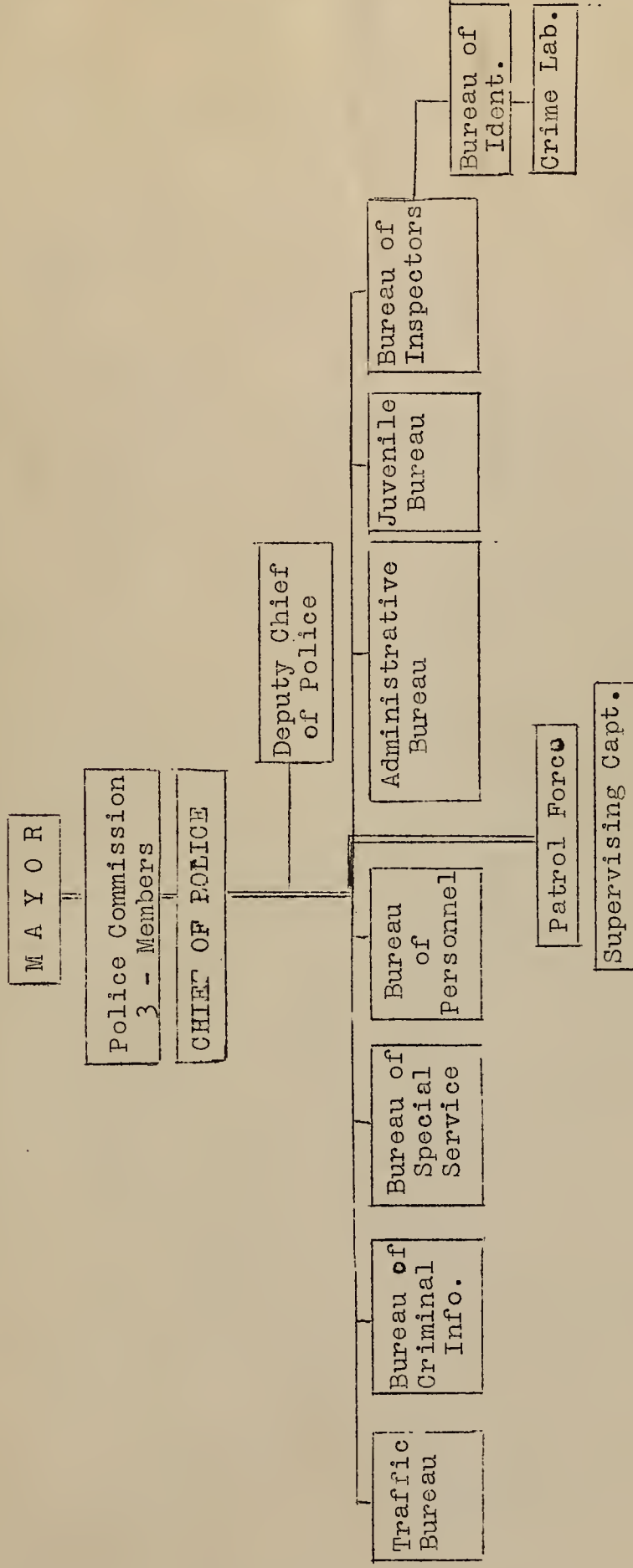
The Police Juvenile Bureau is under the Command of Captain John Meehan. The chief responsibility of members assigned to this division is to investigate crimes committed by the juvenile or crimes committed upon juveniles. One of the major features of this division is the direction of considerable time and energy to the matter of crime prevention. This is accomplished through preventive patrols, personal contacts between the juvenile officer, the potential delinquent and the family of the potential delinquent. Every attempt is made to promote wholesome activities in the various districts and to encourage participation in these activities by all juveniles. The Juvenile Bureau also investigates all illegal entries of school property and thefts of bicycles.

All public dances are under the supervision of members of this division to assure their proper conduct.

Personnel assigned:.....28

Dances supervised.....	1019
Bicycles reported stolen.....	736
Bicycles recovered.....	513
Group activities participated in.	474
Arrests made.....	801
Reports received and processed...	4275

PRESENT ORGANIZATIONAL STRUCTURE OF THE SAN FRANCISCO POLICE DEPT.



PATROL FORCE IS DISTRIBUTED AMONG NINE DISTRICT STATIONS

This unit provides a uniform patrol twenty-four hours each day of the year. Members are assigned on the basis of ascertained need as evidenced by police records of past occurrences.

